

**Tri-County Workforce Investment Board
Summer Youth Employment Program**

2009 Application for Subcontracted Services

Profile

Name of Organization: _____

Address: _____

Contact Person: _____ Phone: _____

Has the organization had prior experience in the Summer Youth Program? Yes No
If so, briefly describe previous experience:

Briefly, what services are currently offered by your organization?

Organization Status: Non-Profit For Profit Public Private

What services are you proposing for the Summer Youth Employment Program?

- Outreach and Recruitment
- Job Readiness Services
- Career Counseling Services
- Occupational Specific Training
- Work Based Learning
- Other Support Services (Please explain)

Work Plan for the 2009 Summer Program

Please describe the program that your organization is proposing for the TCWIB Summer Youth Employment Program. List the specific components to be performed by your organization and how they relate to the objectives of the program to provide work experience for area youth and help build job readiness skills. Be sure to include number of youth to be served, staffing plan, relevant experience, geographic area to be served, administrative systems for fiscal and reporting accountability. (Attach additional sheets as necessary.)

Budget and Funding Request

Please provide details of the proposed budget in the chart below. Be sure to include any matching funds or funds contributed by your organization.

Category (such as Staff Costs, Supplies, Travel, etc.)	Amount	Explanation

Cost per participant (Please complete the calculation below):

$$\frac{\$ \underline{\hspace{2cm}}}{\text{Total amount of funding request} / \text{Number of youth participants}} = \$ \underline{\hspace{2cm}} \text{ Cost per participant}$$

Person completing this packet:

Print Name

Signature

Title

Telephone Number

E-mail Address

Submit by June 1, 2009 to:
Training & Development Corporation
Attention: Summer Youth Employment Program
45 Oak Street
Bangor, ME 04401

For additional information, please contact Kathy Coogan, TDC, 207-561-4028, kcoogan@tdc-usa.org or Nancy McKechnie, 207-561-4055, nmckechnie@tdc-usa.org.