

Tri-County Workforce Investment Board Development Workshop
June 12, 2008

AGENDA

I. Welcome and Overview

- a. Welcome from the LWIB Chair, Julie Johnston
- b. Welcome/Session Overview from Joanna Russell
- c. Training and Development Corporation (TDC) Staff Jon Farley/Kathy Coogan
- d. Introduction of Facilitator
- e. Attendee Introductions
- f. Opening Exercise
- g. Board Member Expectations/Review Agenda

II. Brief History of Workforce Development

III. Review Board Roles/Responsibilities/Functions

- a. 4 Levels Of Workforce Development Activities and Who is Responsible for Each
- b. Review Workforce Development System Players and Who is Responsible for Which of the 4 Levels of Activity
- c. 5 Specific LWIB Functions
- d. Benefits of LWIB for Board Members and Businesses

Break

IV. Review Current and Future Community Trends with Craig Holland

- a. Local area's key industries/industry clusters/wages/growth potential
- b. Decreasing industries and the labor force percentage they represent
- c. Current workforce demographics
- d. Discussion on the impact of this information for Workforce Development, the WIB and the community

Lunch Break

V. Identify Key Workforce Issue (s)to Address

VI. Develop Plan to Address Key Issue(s)

- a. Review Relevant Example Initiatives
- b. Establish Plan of Action
- c. Establish Board/Staff Structure to Address Issue(s)
- d. Determine How to Evaluate Progress

VII. Determine How to Effectively Communicate Results of Today's Meeting

VIII. Debrief Today's Meeting

IX. Adjourn