

Tri-County Local Workforce Investment Board Meeting
Thursday, March 12, 2009
8:30 a.m. – 10:30 a.m.
Eastern Maine Development Corporation
MINUTES

Meeting Attendees:

Julie Johnston (Chair)	L.L. Bean
Tanya Pereira (Vice Chair)	City of Brewer
Andrea Bickford	Division for the Blind
Kerrie Tripp	Greater Bangor Convention and Visitors Bureau
Jack McKay	Eastern Maine Labor Council
Lisa Rancourt	Bangor Daily News
Stephanie Bunker	Interface Fabrics Group
Rick Schweikert	Grasshopper Shop
Craig Holland	Maine DOL
Steve Pound	Cianbro Corporation
Charles Rohn	Darlings
Joanna Russell	TCWIB
Jane Black	EMDC

I. Welcome

1. Welcome from LWIB Chair, Julie Johnston

The meeting of the Local Workforce Investment Board was called to order by Chair, Julie Johnston. Julie welcomed all attendees and asked everyone to introduce themselves.

II. Consent Agenda

1. Vote to approve December 11, 2008 minutes

Motion by Kerrie Tripp; second by Lisa Rancourt to approve the Consent Agenda which included the minutes of December 11, 2008, as presented and place on file. All approved.

There were no other items presented on the Consent Agenda for discussion and action.

III. Report from LWIB Director

STRATEGIC PLANNING WORKSHOP

TCWIB in partnership with Eastern Maine Community College held a strategic planning workshop with some of our major stakeholders to begin looking at strategic planning and preparation for grant proposals. The first workshop was held on January 14, 2009. The stakeholders have identified the need to begin a project to create a resource map beneficial to the community, businesses, educators and service providers. The next meeting will be held at the Bangor CareerCenter March 25, 2009 from 9am-11am.

TCWIB YOUTH COUNCIL

TCWIB Youth Council meeting will be held Wednesday March 18, 2009 from 5pm-7pm. All interested parties are encouraged to attend the meeting. The agenda will focus on educating the attendees on the role of a Youth Council member outlining their commitment. If you are interested in participating please contact Joanna Russell at 207-942-6389.

AMERICAN RECOVERY ACT

From the Training and Employment Guidance Letter sent Friday March 6, 2009:

Recovery Act Funds for Training and Employment Services under WIA and the Wagner-Peyser Act are available for allotment as follows:

- \$1,188,000,000 for youth activities, including summer employment for youth; **Maine will receive \$4,293,710.00 for youth;**
- \$495,000,000 for adult services, including supportive services and needs-related payments. Priority for receipt of these services is to go to recipients of public assistance and other low-income individuals as described in 134(d)(4)(E) of WIA; **Maine will receive \$1,808,086.00 for adult activities;**
- \$1,435,500,00 for dislocated worker training and employment services and national reserve; **Maine will receive \$4,572,069.00 for dislocated workers; and**
- \$396,000,000 for Wagner-Peyser Act activities; \$247,500,000 of those funds are to support RES for unemployment insurance claimants; **Maine will receive \$2,132,910.00.**

The above figures represent the amount of Recovery Act funds as specified in the Act less one percent which is authorized to be retained at the federal level for program administration and oversight.

States are expected to spend the Recovery Act funding quickly and effectively. WIA funding for Adults, Dislocated Workers, and Youth are considered to be PY 2008 funds and, therefore, must be expended by the end of PY 2010 (June 30, 2011). Wagner-Peyser funds are available for obligation by the states through September 30, 2010 and must be expended by the end of PY 2010 (June 30, 2011). It is the Congress' intent, as well as that of the Administration, that the majority of these funds will be utilized within the first year of availability.

WIA Review Committee

The RFP Review Committee received the proposals for review on Monday January 12, 2009. They spent approximately 20 hours reviewing and assessing the proposals. The committee met for a total of 16 hours to discuss and come to consensus vote on the award for WIA contracts. The review committee will present their findings to the board at the March 2009 meeting and call for a vote. All information related to the review of these proposals is public information. If you would like to review the materials you must schedule an appointment. Contact Joanna Russell at 207-942-6389.

IV. Call Executive Session:

All non-members will be asked to leave the remainder of the meeting in compliance with the “conflict of interest” policies regarding Relationship to RFP Bidders.

The Committee went into Executive Session for the purpose of discussing the RFP process and proprietary information.

Executive Session ended at approximately 10:20 a.m.

V. Motion and Vote

Motion by Tanya Pereira; second by Kerrie Tripp to accept and approve the recommendation of the RFP Review Committee regarding the award of the RFP for Adult and Dislocated Workers and the RFP for the Youth program.

Julie Johnston	yes
Tanya Pereira	yes
Andrea Bickford	yes
Kerrie Tripp	yes
* Jack McKay	left the meeting prior to the vote, but stated before he left that he would abstain from the vote
Lisa Rancourt	yes
Stephanie Bunker	yes
Rick Schweikert	yes
Craig Holland	yes
Steve Pound	yes
Charles Rohn	yes

Ten (10) yes votes to accept and approve the recommendation of the RFP Review Committee with one (1) abstention.

See attached scoring sheet reflecting the RFP Review Committee’s recommendation to the Local Workforce Investment Board of Directors.

Joanna Russell Executive Director, TCWIB – did not vote
Jane Black Administrative Assistant, EMDC – did not vote

VI. Next LWIB meeting

1. June 11, 2009 – 8:30 a.m.- 10:30 a.m. at EMDC

Motion from Charles Rohn; second from Stephanie Bunker to adjourn. Meeting adjourned at approximately 10:25 a.m.

Respectfully submitted,

Jane C. Black
Administrative Assistant, EMDC